www.huntsdc.gov.uk
Email: mail@huntsdc.gov.uk
Tel: 01480 388418

Planning Services, Pathfinder House, St Mary's Street, Huntingdon, Cambs, PE29 3TN

Huntingdonshire DISTRICT COUNCIL

Application for Listed Building Consent for alterations, extension or demolition of a listed building

Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number: 1

Suffix:

Property Name:

Address Line 1: Silver Lane

Address Line 2:

Address Line 3: Cambridgeshire

Town/city: Needingworth

Postcode: PE27 4SL

Description of site location must be completed if postcode is not known:

Easting (x): 534451

Northing (y): 272169

Description:

Applicant Details

Name/Company

Title

First name

Sarah

Surname

Elswaf

Company Name

Address

Address line 1

1 Silver Lane

Address line 2

Address line 3

Town/City

Needingworth

County

Country

United Kingdom

Postcode

PE27 4SL

Are you an agent acting on behalf of the applicant?

◯ Yes
⊘ No

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

Replace existing roof coverings on the two-storey Victorian structure due to delamination.

Has the development or work already been started without consent?

◯ Yes
⊘ No

Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

◯ Don't know
◯ Grade I
◯ Grade II*
⊘ Grade II

Is it an ecclesiastical building?

◯ Don't know
◯ Yes
⊘ No

Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

◯ Yes
⊘ No

Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

◯ Yes
⊘ No

Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

◯ Yes
⊘ No

Listed Building Alterations

Do the proposed works include alterations to a listed building?

⊘ Yes
◯ No

If Yes, do the proposed works include

a) works to the interior of the building?

◯ Yes
⊘ No

b) works to the exterior of the building?

⊘ Yes
◯ No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

◯ Yes
⊘ No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

◯ Yes
⊘ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

With reference to the required work on the roof coverings of the two storey Victorian structure and as per advice written in the Historic Building Survey, conducted by Paul Gowers of Gowers Surveyors.

Carefully removing all existing slates, battens and clearing from site of all debris. Cleaning down existing rafters ready for new roof coverings. Supplying and
fixing Swish eave protection trays at the eaves and over fascia ventilation systems. Supplying and fixing 25 x 50mm treated sawn softwood battens nailed to rafters with galvanised nails and breathable membrane under felt. Supplying and fixing the salvaged Welsh slates alongside our own stocks of Welsh slate (these slates being open to inspection with BS 5534 fixings to the manufacturers guidelines. Supply and fixing new lead flashings to the abutment wall and chimney. All lead work to be fixed as per LSTA guidelines and treated with patination oil on completion by LSTA qualified roofers. Fixing back the salvaged ridge tiles on a fresh bed of mortar.

Materials

Does the proposed development require any materials to be used?

⊘ Yes
◯ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Type:
Roof covering

Existing materials and finishes:
No existing membrane Delaminated Welsh slate Lead flashings to the abutment wall and chimney

Proposed materials and finishes:
Breathable membrane under felt Swish eave protection trays at the eaves and over fascia ventilation systems Fixing 25 x 50mm treated sawn softwood battens nailed to rafters with galvanised nails Welsh slate roof coverings - estimated to retain 25% salvaged from existing roof covering and remainder to be New lead flashings to the abutment wall and chimney

Are you supplying additional information on submitted plans, drawings or a design and access statement?

◯ Yes
⊘ No

Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

⊘ Yes
◯ No

If Yes, please provide details

Discussed with Phil from 1 Silver Court and Janet & John of 2 Silver Court who are supportive of the necessary work to restore the roof coverings.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

◯ Yes
⊘ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

◯ The agent
⊘ The applicant
◯ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

◯ Yes
⊘ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

◯ Yes
⊘ No

Ownership Certificates

Certificates under Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

◯ Yes
⊘ No

If No, can you give appropriate notice to all the other owners?

⊘ Yes
◯ No

Certificate Of Ownership - Certificate B

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which this application relates.

Owner

Name of Owner:
***** REDACTED ******

House name:

Number:
1

Suffix:

Address line 1:
Silver Lane

Address Line 2:

Town/City:
Needingworth

Postcode:
PE274SL

Date notice served (DD/MM/YYYY):
25/04/2025

Person Family Name:

Person Role

- [x] The Applicant
- [ ] The Agent

Title

First Name

Sarah

Surname

Elswaf

Declaration Date

25/04/2025

- [x] Declaration made

Declaration

I/We hereby apply for Listed building consent as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

- [x] I / We agree to the outlined declaration

Signed

Sarah Elswaf

Date

25/04/2025