8 Oak Drive. Brampton.

Huntingdonshire
DISTRICT COUNCIL

VALIDATION CHECKLIST

(Please complete and submit with your application)

Householder Application for Planning Permission for Works or Extension to a Dwelling and/or relevant demolition of an unlisted building in a conservation area and/or Listed Building Consent.

NATIONAL REQUIREMENTS *(Original + One copy required unless submitted electronically)	**Provided** (circle as appropriate)
Completed form	(Y)
A location plan (1:1250 or 1:2500) showing direction of north, based upon an up-to-date map which identifies the site edged red and includes other land owned by the applicant in blue.	(Y)
Block plan of the site (1:100 or 1:200 scale)	(Y)
Existing and proposed elevations (1:50 or 1:100 scale)	(Y)
Existing and proposed floor plans (1:50 or 1:100 scale)	(Y)
Existing and proposed site sections and finished floor and site levels (1:50 or 1:100 scale)	(Y)
Roof plans (1:50 or 1:100 scale)	(Y)
Ownership certificates (A, B, C or D as applicable)	(Y)
Agricultural Holdings Certificate	(Y)
Design and Access Statement	Y (N)
Appropriate fee TO PAY DIRECT	Y
Notice(s)	Y (N)
LOCAL REQUIREMENTS – may include some or all of the following *(Original + Three copies required unless submitted electronically)	
Air Quality Assessment	Y (N)
Biodiversity survey and report	(Y) N
Daylight/sunlight assessment	Y (N)
Flood risk assessment	Y (N)
Heritage Statement	Y (N)
Noise assessment	Y (N)
Parking provision	Y (N)
Photographs/photomontages	Y (N)
Planning Statement	Y (N)
Structural survey	Y (N)
Tree survey/arboricultural implications	Y (N)

Important Note Regarding the Community Infrastructure Levy (CIL)

All householder planning applications which create gross internal floorspace of 100 square metres or more should be accompanied by an additional CIL form which provides additional information which will allow Huntingdonshire District Council to assess CIL payment liability. ND

It is important that the liable parties (usually either developers or landowners) are correctly identified as early as possible. Applicants should therefore submit the CIL Assumption of Liability form with the planning application. Failure to supply such information before work commences on site pursuant to a permission could result in additional penalty costs being incurred.

The forms and additional information about CIL can be obtained from the CIL pages on the council's website or the CIL pages on the Planning Portal. The CIL Charging Schedule is also available for viewing.

***See attached guidance notes**