Demolition and Construction Environmental Management Plan

Client	Excelcare Holdings Ltd
Project Address	Rheola Care Home, 6 Broad Leas, St Ives PE27 5PU
Scope of Works	Demolition of existing care home and construction of a new care home development
Prepared By	ADG Architects Ltd
Date	12/06/2025
Revision	B

Version Control

Version No.	Date Issued	Revision Purpose	Approved By
Rev-	02/06/2025	First Issue	John Bell & Stewart Anderson
Rev A	03/06/2025	Amendments	John Bell & Stewart Anderson
Rev B	12/06/2025	Amendments	John Bell & Stewart Anderson

Contents

1.0 Introduction

2.0 Site Location and Environment

3.0 Site Set Up and Welfare

4.0 Routing of Vehicles on the Local Highway Network

5.0 Site Parking Arrangements

6.0 Demolition Specific Procedures

7.0 Loading and Unloading of Plant Materials

8.0 Storage of Plant and Materials

9.0 Security Hoarding Erection and Maintenance

10.0 Wheel Washing Facilities

11.0 Measures to Prevent Surface Water Run-off Draining onto the Highway

12.0 Noise, Vibration and Dust Control

13.0 Waste Recycling and Disposal Scheme

14.0 Environmental and Ecological Considerations

15.0 Site Logistics and Health and Safety

16.0 Community Communication

17.0 Incident Reporting and Monitoring

1.0 Introduction

This Demolition and Construction Environmental Management Plan (DCEMP) has been prepared by ADG Architects Limited on behalf of the Applicant, Excelcare Holding Ltd, to satisfy planning conditions requiring environmental controls throughout the demolition and construction phases. The DCEMP outlines the procedures and measures to be implemented to mitigate environmental and public amenity impacts in compliance with the approved planning permission.

Condition 6:

"The DCEMP is developed in response to the specific planning condition which requires no development, including demolition, to commence until this plan has been submitted to and approved in writing by the Local Planning Authority (LPA). The plan ensures comprehensive environmental management by addressing the following key aspects of demolition and construction activities:

(a) Demolition, construction and phasing programme

(b) Contractors' access arrangements for vehicles, plant, and personnel, including construction traffic routes to, from, and within the site, with details of signing, monitoring, and enforcement

(c) Construction and demolition working hours

(d) Delivery, collection, and dispatch times for construction/demolition purposes

(e) Soil Management Strategy, including topsoil stripping, storage, and reuse according to BS 3883:2015

(f) Noise method, monitoring, and recording statements compliant with BS 5228-1:2009+A1:2014

(g) Maximum noise mitigation levels for construction equipment, plant, and vehicles

(h) Vibration method, monitoring, and recording statements compliant with BS 5228-2:2009+A1:2014

(i) Maximum vibration levels

(j) Dust management and wheel washing measures per BS 5228-2:2009+A1:2014

(k) Prohibition of waste burning on site during demolition and construction

(l) Site lighting arrangements

(m) Drainage control measures, including settling tanks, oil interceptors, and bunds

(n) Screening and hoarding details

(o) Access and protection arrangements for pedestrians, cyclists, and other road users around the site

(p) Procedures for interference with public highways, including any realignment, diversions, and road closures

(q) External safety and information signage, liaison, consultation, and publicity arrangements including dedicated points of contact

(r) Consideration of sensitive receptors

(s) Prior notice and agreement procedures for works outside the agreed limits

(t) Complaints procedures, including complaints response protocols

(u) Membership of the Considerate Constructors Scheme

(v) Location of the contractor's compound and methods for moving materials, plant, and equipment around the site

Condition 7:

"No development, including preparatory works, shall commence until details of measures indicating how additional surface water run-off from the site will be avoided during the construction works have been submitted to and approved in writing by the Local Planning Authority. The applicant may be required to provide collection, balancing and/or settlement systems for these flows. The approved measures and systems shall be brought into operation before any works to create buildings or hard surfaces commence."

Full details of how this requirement is met are provided in Section 11.0: Measures to Prevent Surface Water Run-off Draining onto the Highway, which outlines the proposed temporary drainage systems and pollution control measures, including silt traps, settlement systems, bunding, oil interceptors, and inspection protocols. These measures will be fully installed and operational prior to the commencement of any works to create buildings or hard surfaces, in line with the requirements of Condition 7.

2.0 Site Location and Environment

2.1 Site Location

Address: Rheola Care Home, 6 Broad Leas, St Ives, PE27 5PU.

The site is located in a quiet residential neighbourhood within walking distance of St Ives Town Centre. It is surrounded by green spaces and local amenities, contributing to a peaceful environment.

Please refer to **Figure A: Site Location Plan.**

Access to the site will be via Broad Leas. The site will be accessed via a private driveway off Broad Leas, which will serve both vehicles and pedestrians. In addition to the private entrance, there is a secondary shared access point that must be kept clear at all times to allow unobstructed use by other parties.

Please refer to **Figure C: Site Set Up Plan.**

2.2 Proposed Development

The project involves the demolition of the existing buildings at the Rheola Care Home site, followed by the phased construction of a new, modern care facility. Plans have been submitted to Huntingdonshire District Council for a new 56-bed development.

The proposed design features a combination of single-storey and three-storey structures, providing larger rooms and enhanced amenities. These will include a café bistro, private dining, quiet lounge, fitness studio, cinema, shop, and a hair and beauty salon - facilities intended to significantly improve residents' quality of life

Please refer to **Figure B: Proposed Site Plan.**

2.3 Construction Phases

The works will proceed in the following stages:

- **Enabling Works:** Installation of site hoarding, welfare facilities, and utility disconnections.
- **Demolition Phase:** Soft strip, structural demolition, waste clearance, and site levelling.
- **Groundworks:** Foundations, substructure, and drainage installation.

- **Superstructure:** Frame erection and roof installation.
- **Fit-Out and Finishes:** Internal fit-out, M&E installations, landscaping, and external works.

Key milestones will depend on procurement timelines and weather conditions. Each phase will be supported by a detailed programme outlining start and completion dates. This programme will be shared with the Local Planning Authority (LPA) and other key stakeholders.

Figure A: Site Location Plan

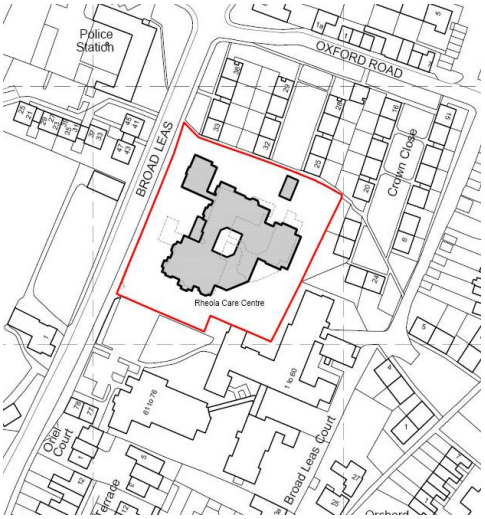


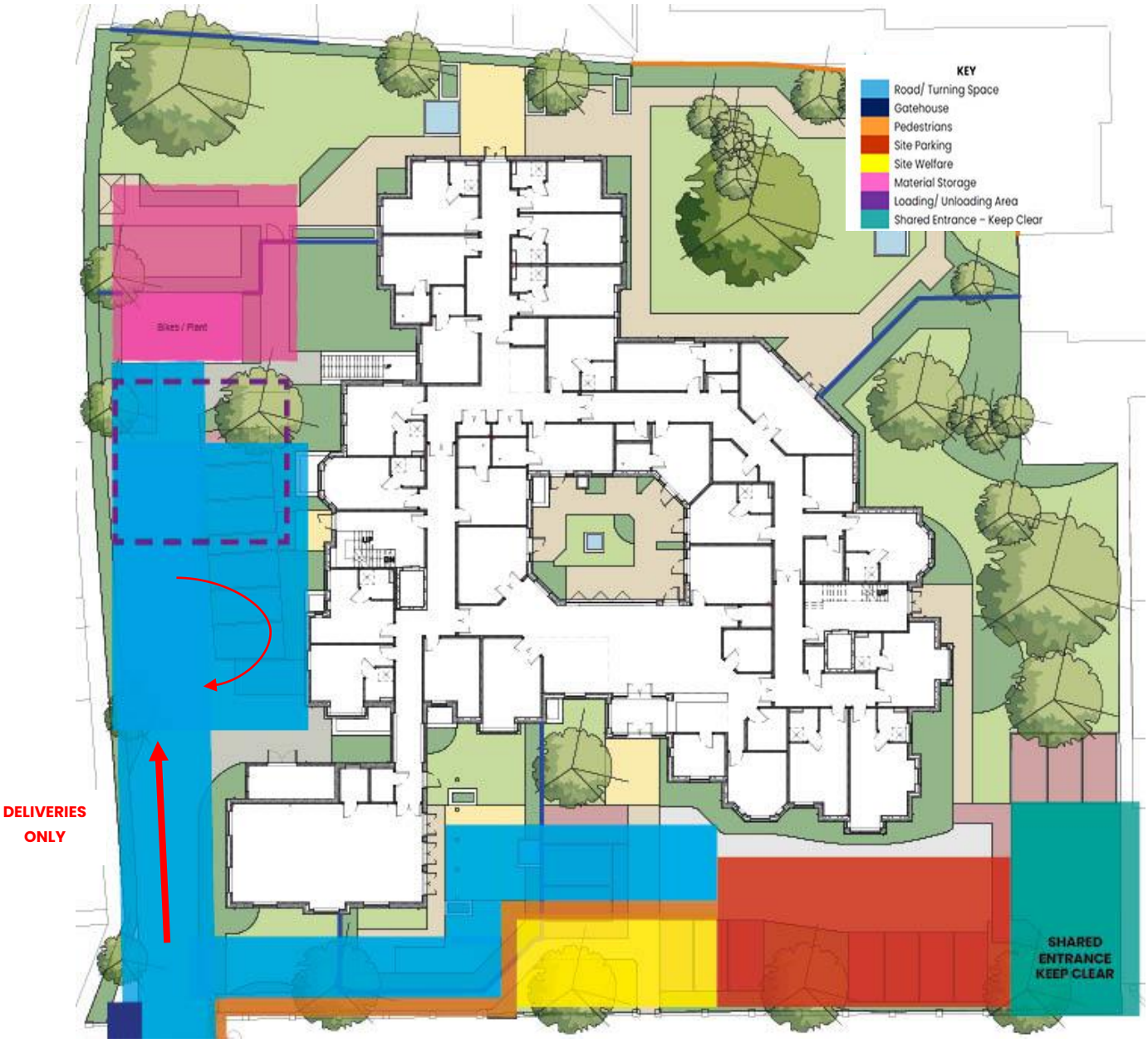
Figure B: Proposed Site Plan



3.0 Site Welfare & Set Up

- Welfare facilities will be provided on site, including offices, toilets, washing facilities, canteen/rest areas, and storage areas.
- Please refer to **Figure C: Site Set Up** for the site layout and welfare compound arrangements.
- A temporary electrical supply will be requested and connected at the earliest opportunity. Until then, power will be supplied by quiet, low-noise generators, preferably solar-powered where feasible. Generators will be positioned as far as reasonably possible from nearby residential properties to minimize disturbance.
- Drinking water will be available for all personnel, sourced from a temporary supply until a piped service is established.
- Initially, a self-contained oasis unit will be used while site levels are addressed, and service connections are made.
- The compound will include safety barriers to separate operatives from vehicles.
- First aid stations will be clearly marked and stocked regularly to ensure readiness.
- Internal safe walkways will be created using pedestrian barriers, with welfare areas separated from traffic zones.
- Out-of-hours security and CCTV will be implemented to reduce the risk of arson, theft, vandalism, and unauthorized access.

Figure C: Site Set Up



4.0 Routing of Vehicles on the Local Highway Network

- **Approaching from the West:**
  Vehicles approaching from the west will use the A1(M). After exiting, they should follow the A1123 eastbound into St Ives town centre. From there, they will proceed south onto Broad Leas, a residential street that serves as the primary approach to the care home. The entrance to Rheola Care Home is located on the eastern side of Broad Leas, just past the junction with Crown Close, and is clearly marked with site signage.

- **Departing Westbound:**
  Upon exiting Rheola Care Home, vehicles should turn right onto Broad Leas, heading north. At the junction with the A1123, turn left and follow the A1123 westbound out of St Ives. Continue along the A1123 until reaching the appropriate junction to rejoin the A1(M) for onward travel west. This route retraces the original approach into St Ives.

- **Approaching from the East:**
  Vehicles approaching from the east will use the A14 westbound, exiting at Junction 26, signposted for St Ives / A1096. Follow the A1096 north into St Ives. At the roundabout near the town centre, take the exit onto Meadow Lane, then turn right onto the A1123 (The Waits / Harrison Way). Shortly after, turn left onto Broad Leas. Continue south, and Rheola Care Home will be on the left-hand (eastern) side, just past the junction with Crown Close, with the entrance clearly marked.

- **Departing Eastbound**:
  On departure, vehicles should head north on Broad Leas and turn right onto the A1123 (The Waits / Harrison Way). Follow signs for the A1096 southbound and rejoin the A14 eastbound at Junction 26. Alternatively, to travel westward, turn left onto the A1123 and continue out of St Ives toward the A1(M) and other western destinations.

- Please refer to **Figure D: Photograph of Site Approach and Entrance** and **Figure E: Route to and From Site** for visual references.

- All heavy commercial vehicles will adhere to approved traffic routes designated by the Highway Authority.

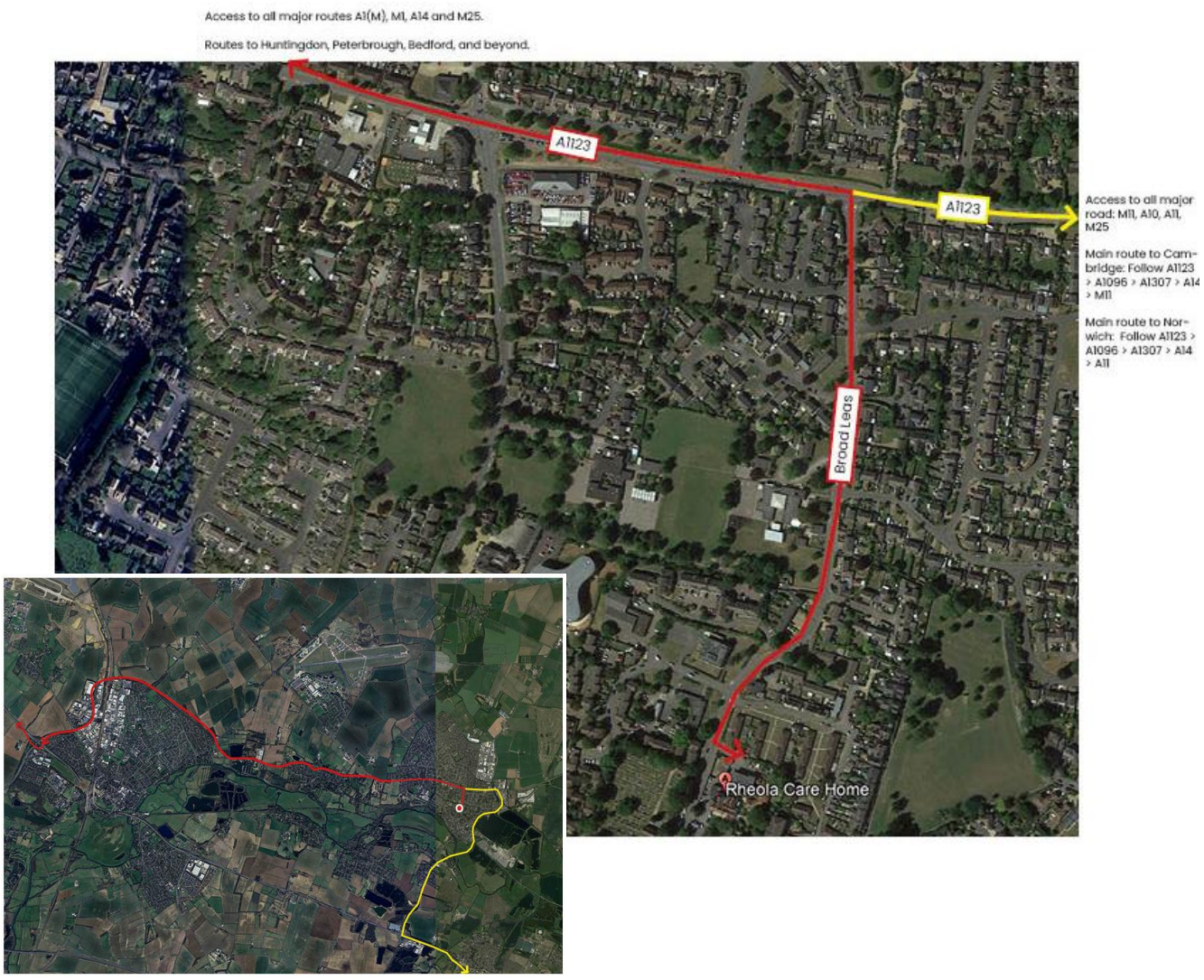
- Vehicles will not be permitted to wait or queue on nearby roads or pedestrian areas if doing so could cause disruption or obstruction. This restriction applies particularly to Broad Leas and connecting residential roads, which are not designed for queuing or idling traffic.

- All deliveries, collections, and visitor vehicles will be managed within the site's internal parking and turning areas to prevent congestion or disruption on public roads, especially on the residential Broad Leas.
- In addition to the private main site entrance, there is a secondary shared access point that must be kept clear at all times to allow unobstructed use by other parties.
- Clear access for emergency vehicles will be maintained at all times.
- Any interference with public highways—including temporary diversions, road closures, or permanent realignments—will be managed through formal consultation with the Highway Authority. Procedures include:
    - → Submission of detailed traffic management plans to the Highway Authority for approval prior to works
    - → Installation of temporary signage and barriers in accordance with Chapter 8 of the Traffic Signs Manual
    - → Notification to local residents and businesses at least 14 days prior to any works affecting public highways
    - → Provision of dedicated site contacts for highway matters

Figure D: Photograph of Site Approach and Entrance/ Exit Point



Figure E: Route to and from Site



5.0 Site Parking Arrangements

- 2.4m high hoarding will be erected around the full site permitter internally with secure pedestrian and vehicle access points.
- Site personnel will manage site access during working hours.
- A designated on-site parking area will accommodate up to 20 vehicles for site operative and visitors. There is sufficient space within the site boundary to ensure that no construction personnel, staff, or visitors will need to park on the public highway.
- Clear signage will be installed at entry and parking zones to assist with vehicle navigation and compliance.
- Clearly defined zones will be established within the site for the delivery and unloading of materials, preventing any obstruction to the adjacent roadway.
- CCTV monitoring will be implemented to oversee vehicle movements and enhance security.
- Internal safe walkways will be delineated using pedestrian barriers, and welfare facilities will be segregated from vehicle traffic to maintain safety standards.
- Please refer to **Figure C: Site Set-Up** for a visual representation of the designated parking and delivery areas.

6.0 Demolition Specific Procedures and Controls

The following procedures will be strictly implemented during the demolition phase to ensure safety, environmental protection, and operational efficiency:

- **Pre-Demolition Survey:**
  A comprehensive structural and asbestos survey will be undertaken prior to the commencement of any demolition activities. This will inform the demolition methodology and ensure all hazardous materials are identified and managed appropriately.

- **Asbestos Removal:**
  All asbestos-containing materials (ACMs) identified during the survey will be removed by a licensed asbestos removal contractor in accordance with the *Control of Asbestos Regulations 2012*. Appropriate certification and disposal documentation will be maintained and made available to the Local Planning Authority (LPA) upon request.

- **Soft Strip Works:**
  Internal non-structural components such as fixtures, fittings, plasterboard, and floor coverings will be removed manually before mechanical demolition begins. Recyclable materials will be segregated and deposited into clearly labeled, dedicated skips for responsible disposal or recycling.

- **Demolition Sequence:**
  Demolition will be executed in a controlled, top-down sequence to minimize the risk of uncontrolled collapse and reduce dust emissions. Mechanical demolition will commence only after soft strip works have been completed.

- **Demolition Plant and Equipment:**
  Hydraulic excavators fitted with suitable demolition attachments will be used, operated by certified personnel in accordance with relevant health and safety regulations.

- **Dust Suppression During Demolition:**
  Continuous dust suppression will be achieved using misting hoses and water cannons, particularly during dry or windy conditions. Wind speed and direction will be monitored daily to optimize suppression methods.

- **Noise and Vibration Management:**
  Low-impact demolition methods will be prioritized to limit noise and vibration. Continuous monitoring will be conducted near identified sensitive receptors. Where necessary, additional noise mitigation measures (e.g., acoustic barriers) will be implemented.

- **Noise Monitoring and Management:**
  All demolition activities will adhere to *BS 5228-1:2009+A1:2014* standards. Weekly noise monitoring will be conducted at the nearest sensitive receptor points using calibrated sound level meters capable of recording LAeq and Lmax. Monitoring data will be stored on-site and made available to the LPA upon request. Should measured levels exceed permitted thresholds, mitigation measures will be reviewed and adjusted without delay.

- **Protection of Adjacent Structures:**
  Appropriate temporary shoring and hoarding will be installed to protect adjacent buildings, footpaths, and public areas from vibration and physical impacts.

- **Arisings Management:**
  Demolition waste such as concrete and hardcore will be crushed and reused on-site where feasible. All surplus materials will be removed by licensed waste carriers to approved recycling or disposal facilities.

- **Hazardous Material Handling:**
  Any hazardous materials encountered (e.g., lead-based paints, oils, or fuels) will be handled in strict accordance with *Control of Substances Hazardous to Health (COSHH)* regulations. Spill kits and containment measures will be maintained on-site at all times.

- **Monitoring and Supervision:**
  A designated Demolition Supervisor will oversee the entire process, including safety compliance, logistics, and environmental control. Daily briefings and safety checks will be carried out to maintain high operational standards.

- **Demolition Duration and Community Liaison:**
  The demolition phase is scheduled to last approximately 20 weeks. Advance notice will be issued to local residents ahead of any high-impact works. A dedicated community liaison officer will be appointed to handle public queries and concerns throughout the demolition period.

7.0 Loading and Unloading of Plant and Materials

- All loading and unloading will take place within the confines of the application site. Clearly marked zones have been allocated for this purpose to minimize disruption and ensure safe operations.
- Refer to **Figure C: Site Set-Up** for the location of designated loading/unloading areas.
- Deliveries will be strictly limited to the following times:

  Monday to Friday: 08:00 – 18:00

  Saturday: 08:00 – 13:00

  Deliveries will not be permitted on Sundays or Public/Bank Holidays, in compliance with the approved working hours.
- During the construction period, the site will receive approximately 4 to 8 deliveries per day.
- Most deliveries will be limited in both scope and time on site, typically taking around 15 to 20 minutes for unloading.
    - Concrete deliveries will require more time, with unloading taking approximately 30-40 minutes, and muck away lorries will require approximately 20-30 minutes to load.
- Materials will be offloaded using suitable lifting equipment such as mobile cranes or forklifts, operating exclusively within designated site areas to ensure safety and prevent obstruction of public routes.
- Delivery vehicles will not obstruct the public highway. All vehicle movements—including waiting, loading, and unloading—will be carried out entirely within the site boundary. No idling or queueing will be permitted on adjacent roads.
- All materials transported to and from the site will be securely covered or enclosed to prevent spillage and minimise airborne dust.
- Drivers will be instructed to switch off engines during unloading or while waiting for access to reduce emissions and noise pollution.

8.0 Storage of Plant and Materials

- All materials and equipment will be stored within clearly defined and secure zones inside the site boundary. These areas will be marked to restrict unauthorized access and maintain safe working conditions.
- Refer to **Figure C: Site Set Up** for detailed layout of the storage areas.
- Smaller construction items—such as DPC, DPM, wall ties, ironmongery, and fixings—will be stored in a secure, lockable steel container near the main site office. This location will allow the site management team to oversee deliveries, maintain stock control, and coordinate usage to minimize site congestion and external disruption.
- Larger materials, including bricks, blocks, lintels, and steel components, will be delivered directly to the temporary compound and stored adjacent to the work areas. This approach minimizes manual handling and increases operational efficiency.
- Access routes for cranes, forklifts, and lorries will be kept clear at all times. Drop-off locations will be designated and approved by the site management team on a case-by-case basis to ensure safe logistics coordination.
- Mortar will be stored in a dedicated on-site silo.
- Concrete will be pre-batched off-site and delivered as ready-mix to reduce on-site mixing activities and associated environmental impacts.
- A fully bunded fuel container will be located near the materials storage area to safely support plant operations.
- Any hazardous substances will be stored in accordance with COSHH regulations. Materials will be kept in sealed, clearly labelled containers placed within spill containment trays or bunded storage units to mitigate environmental risk in case of accidental release.
- No materials will be stored on public highways or footpaths under any circumstances. This ensures public safety and maintains uninterrupted pedestrian and vehicular access.
- These storage protocols will be regularly reviewed and enforced by the site management team to ensure ongoing compliance with environmental and safety standards.

9.0 Security Hoarding Erection and Maintenance

- A 2.4m hoarding will be installed at the site entrance.

2.4m Hoarding Detail (Typical) – Refer to *Figure F: Typical 2.4m Site Hoarding Detail*

Height: 2400 mm above ground

Posts: 100x100 mm timber or 50 mm SHS steel, at 2.4 m centres

Fixing: In-ground (600 mm deep concrete) or surface-mounted on weighted bases

Rails: 100x50 mm horizontal timber rails (top/mid/bottom)

Panels: 18 mm WBP plywood, painted or coated

Options: Anti-climb capping, gates, signage, or vision panels as needed

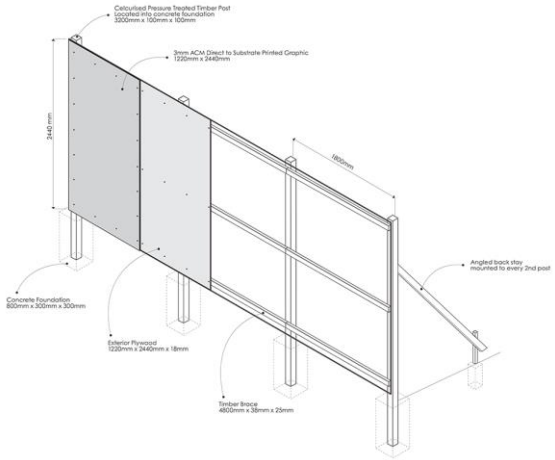


Figure F: Typical 2.4m Site Hoarding Detail

- Vehicular gates will be placed at the main entrance, along with a pedestrian gate, the position of which will enable delivery vehicles to exit Broad Leas while waiting at the gates.
- 2.0 m high Heras tree protective fencing will be installed in strict accordance with the Tree Protection Plan 2247D/CJO/3001 (January 2025) and following BS 5837:2012 guidelines. This fencing will be maintained throughout the entire construction period to ensure compliance and protection.
- Fencing will be double clipped and braced where possible.
- Perimeter inspections will be conducted daily, with immediate replacement of any defective fence.

- Out-of-hours security and CCTV will be implemented to reduce the risk of arson, theft, vandalism, and unauthorized access.

10.0 Wheel Washing Facilities

- A mobile pressure washer unit will be available on-site to clean vehicle wheels before they leave the site.
- All vehicles will be visually inspected by trained traffic marshals before exiting the site.
- This will involve two steps, carried out by a designated worker wearing appropriate PPE:

    1. The vehicle will stop and turn off its engine before leaving. Any heavy debris will be manually removed using scrapers or similar tools, if necessary.
    2. Following step one, the wheels will be cleaned with a high-pressure jet wash to remove any remaining debris. If required, the vehicle will move slightly forward to ensure the entire circumference of the wheels is cleaned.

- Site haul roads will be regularly maintained to minimise the transfer of debris onto the public highway.

11.0 Measures to Prevent Surface Water Run-off Draining onto the Highway

- All temporary drainage control measures, including silt traps, settlement systems, and bunds, will be installed and fully operational prior to the commencement of any works to create buildings or hard surfaces, in accordance with planning condition requirements.
- Silt traps and bunds will be installed to contain and filter any potentially contaminated runoff, preventing discharge into nearby watercourses.
- The on-site wheel-washing station will help prevent the tracking of mud and debris onto surrounding roads.
- Oil interceptors will be used in designated refuelling and storage areas to manage the risk of fuel and oil spills.
- The site will implement a strict no-discharge policy directly onto the highway, ensuring all water runoff is diverted, collected, and treated on-site.
- Temporary drainage channels and settlement tanks will be installed to capture and treat surface water runoff before it leaves the site.
- Regular site inspections will be conducted after heavy rain to check for blockages, damage to drainage systems, and to ensure runoff controls are effective.
- Spill response kits will be readily available on-site to address any accidental release of pollutants immediately.
- Permeable surfacing materials will be used where feasible to reduce the volume and rate of surface water runoff.
- Temporary attenuation ponds or swales may be introduced to provide additional runoff storage and natural filtration during construction phases.
- Drainage plans and controls will be reviewed and updated as construction progresses, to account for changes in site layout and runoff patterns.
- Training will be provided to all site personnel on environmental protection measures, including the proper use of spill kits and reporting procedures for any runoff incidents.

12.0 Noise, Vibration and Dust Control

- All site activities will comply with BS 5228:2009+A1:2014 for noise and vibration control.
- Maximum Noise Levels at the nearest sensitive receptors will be as follows:

  Daytime (0800–1800): 65 dB LAeq (1 hour)

  Saturday (0800–1300): 60 dB LAeq (1 hour)

  No works outside these hours without prior approval
- All plant and equipment will be maintained and fitted with silencers or noise-reducing features where feasible to meet these limits.
- Vibration during demolition and construction will be managed in accordance with BS 5228-2:2009+A1:2014. Vibration monitoring will be conducted weekly at sensitive receptor locations using calibrated vibration meters. Records will include peak particle velocity (PPV) values, frequency data, and timestamps. Monitoring results will be documented and reviewed regularly to ensure compliance with thresholds.
- Maximum Vibration Thresholds will be limited to:
  5 mm/s PPV for continuous vibration at residential properties
  6 10 mm/s PPV for intermittent vibration events

  If these levels are exceeded, work will be temporarily halted, and mitigation measures will be implemented.
- Dust, particulate matter up to 75mm in diameter, can irritate the eyes, nose, and throat and cause respiratory issues if inhaled.
- Misting hoses and water cannons will be employed throughout demolition works to suppress dust at the point of emission. Operators will monitor wind conditions and increase controls as needed during dry or windy periods.
- Water suppression will control dust, especially in dry conditions.
- Road sweeping and covering skips will prevent dust dispersion.
- Maintain a hard surface haul route.
- Keep dust-generating activities away from sensitive areas whenever possible.
- Minimize dust generation and keep stockpiles for the shortest time possible.

- Ensure all tools and equipment are well-maintained to minimize dust and noise.
- Damp down loose materials with water sprays and cover them until use.
- Avoid dry aggregates; use silo-delivered mortar and ready-mixed concrete and screeds.
- All operatives and visitors must wear appropriate PPE, which will be readily available on-site. Despite all measures, some dust may still occur, so a first aid kit and running water will be available at all times.

13.0 Waste Recycling and Disposal Scheme

- Waste will be segregated into designated skips for plasterboard, timber, mixed waste, and non-recyclable materials.
- Waste removal will be handled by a company that can provide evidence of waste segregation, recycling, or reuse.
- All hazardous waste will be disposed of at licensed facilities.
- A Site Waste Management Plan (SWMP) will be created before work begins.
- Topsoil will be stripped, stored, and reused where possible to preserve soil quality.
- Hardcore and soils will be crushed or screened for reuse on-site, where possible.
- Imported soil must comply with BS 3882:2015 for topsoil quality.
- Machinery and tool cleaning will be done a safe distance from the site perimeter, using proper methods within a bunded area, to protect surrounding road drains.
- Toxic or harmful substances (e.g., cement, sealants, glues, cleaning chemicals) will be stored in a similar manner.
- No burning of waste will be permitted on site at any time to prevent air pollution and nuisance to neighbours.
- A detailed Soil Management Strategy will be implemented in line with BS 3883:2015, including:
    - → Careful stripping of topsoil to preserve soil structure and nutrients
    - → Temporary stockpiling of topsoil and subsoil with heights limited to 2 meters to prevent compaction and erosion
    - → Stockpiles located away from construction activities and protected from contamination and runoff
    - → Reuse of topsoil in landscaping and restoration phases of the project
- Regular inspections will ensure compliance with storage and handling best practices.

14.0 Environmental and Ecological Considerations

- The following ecological surveys have informed mitigation. These documents must be followed throughout the build.
    - Preliminary Ecological Assessment - 552155_GA_22Sept28_PEABREEAM_DV01.docx
    - Biodiversity Impact Statement 552155_GA_22Oct05IBIA_D_V01.docx (October 2022)
- A 2.0m high Heras tree protection fence will be installed in strict accordance with the approved Tree Protection Plan 2247D/CJO/3001 (January 2025) and in line with BS 5837:2012 guidelines. This fencing will be maintained throughout the entire construction phase to ensure ongoing protection of retained trees and compliance with best practice standards. Regular inspections by a qualified arboriculturist will be undertaken to monitor compliance and ensure that the protective measures remain effective and undisturbed.
- Noise and Light Pollution: Site lighting will be shielded and directed appropriately; noise levels will be minimized using suppressors on plant machinery.
- A Bat Survey was completed (Bat Survey Report 552155ga13Sept23_BATS_FV01.docx, September 2023) which confirmed the likely absence of roosting bats within the buildings. Although no specific mitigation for roosting bats is required, in accordance with planning policy and best practice, measures to enhance the site for both roosting and foraging bats are detailed in Section 5 of the report. These include:
    1. Implementation of a bat-sensitive lighting regime following guidance from The Institute of Lighting Professionals and the Bat Conservation Trust.
    2. Installation of four integrated bat boxes within the fabric of the new building, suitable for summer roosting.
    3. Wildlife-friendly landscaping designed to enhance the site as a foraging and commuting resource, including newly planted trees and a biodiverse green roof.
- The Environment Agency is responsible for environmental regulation and protection in St Ives, Cambridgeshire.

    Anglian Regional Office
    Kingfisher House,
    Goldhay Way,
    Orton Goldhay,

Peterborough,
PE2 5ZR
General Enquiries Telephone: 03708 506 506
Email: enquiries@environment-agency.gov.uk

For environmental incidents such as pollution, flooding, or illegal waste disposal, report immediately via the 24-hour incident hotline: **0800 80 70 60**.

- All personnel must be aware of the environmental risks associated with materials stored or used on-site (e.g. fuels, lubricants, concrete, solvents). Any spills, leaks, or discharges into soil, watercourses, or drains must be:
    1. Immediately contained using on-site spill kits.
    2. Reported without delay to NRW via the emergency contact number.
    3. Recorded in the site incident log and followed up with the site manager and ecologist. Self-reporting is required for any incident where there is a risk of harm to the environment, even if the spill is contained.

15.0 Site Logistics and Health & Safety

- Site Facilities: Welfare facilities and offices will be positioned as **Figure C: Site Set Up**.
- PPE Requirements: Hard hats, high-visibility vests, and safety boots are mandatory.
- Emergency Response Plan: First aid-trained personnel will be on-site, with emergency contact numbers displayed.
- Monitoring & Reporting: Regular safety audits will be conducted, and incidents will be reported immediately.

16.0 Community Communication

- Working Hours:

  Monday to Friday, 8:00 AM – 18:00 PM

  Saturday 8:00 AM –13.00 PM

- Local residents will be informed of major works that may cause disruption.
- Signage will be installed to communicate safety measures and site information.
- A designated contact person will be appointed to address any public concerns. Their details will be forwarded to the Local Planning Authority as soon as they are confirmed.
- Residents or members of the public wishing to raise a formal complaint regarding the works may do so by contacting the designated contact person. All complaints will be documented, acknowledged within 3 working days, and investigated promptly. Feedback and resolution will be communicated to the complainant in a timely manner.
- The contractor will register with and comply with the Considerate Contractor Scheme (CCS), which includes:

  1. Following the CCS Code of Considerate Practice to minimise environmental impact, ensure respectful behaviour towards the community, and maintain a clean, safe site
  2. Displaying the CCS site sign prominently
  3. Providing regular progress updates to the community through CCS reporting mechanisms.

17.0 Incidents, Reporting and Monitoring

- A Demolition Supervisor will be appointed to oversee safety, logistics, and environmental controls with daily briefings and inspections to maintain compliance.
- All accidents, near misses, and unsafe conditions must be reported to the Site Manager and recorded in the site incident log.
- Weekly site inspections will be conducted to monitor compliance with health, safety, and environmental procedures, including the DCEMP (Biodiversity). Inspections will be logged using a formal checklist, and any non-conformances will be assigned a responsible party and timeframe for resolution. Corrective actions will be reviewed at the next inspection.
- Regular toolbox talks will be delivered to all operatives on site to cover health and safety procedures, environmental risks, and updates to management plans.
- Any environmental incidents—such as pollution spills, chemical leaks, illegal waste activities, or damage to habitats—must be reported immediately to Anglian Regional Office via their 24-hour incident line (**0800 80 70 60**). These incidents must also be documented internally and escalated to the project ecologist and Site Manager.
- The Demolition and Construction Environmental Management Plan will be formally reviewed every 8 weeks during the construction phase, or more frequently if triggered by site changes, ecological issues, or incidents.

    1. The outcomes of each review will be documented and shared with the site team and ecological clerk of works.
    2. Where significant amendments are necessary, a revised version of the CEMP will be submitted to the local planning authority for re-discharge in consultation with the project ecologist.
    3. Minor updates that do not materially affect compliance will be recorded and held on file but communicated through site briefings and toolbox talks.