Mr & Mrs Payne
Hare Meadow Cottage
Loop Road, Keyston
Cambridgeshire
PE28 0RE

Monday, 9th June 2025

PLANNING REF: 22/01033/S73

Good Evening,

We write to you in relation to planning reference number 22/01033/S73 whereby we request the retrospective discharge of Condition 10. We apologise that we did not provide details prior to occupation.

Condition 10 states *Before the development hereby permitted is occupied the vehicular access from Loop Road shall be hard surfaced, sealed and drained away from the highway from the back edge of the existing carriageway, in accordance with a detailed scheme to be submitted to and approved in writing by the local planning authority.*

We believer have complied with the conditions around the construction of the access set by the planning authority. We used approved contractors Rowan Groundworks. Prior to commencement of the work, a street work permit was sought from the Highways Department that granted the work to be carried out between 8th November 2022 – 10th November 2022 reference number CL912CCC24-10-2022-07-01. Whereby we submitted details of all licenced individuals undertaking this work. The street permit was granted on 24th October 2022 by Toni Lattaway, street works officer.

The driveway has been constructed on tarmacadam from the edge of the roadway back 5 meters with edging stones adjoining the roadway and around the hard surfaced area.

We note that the condition stated that the hard surfaced area had to drain away from highway, but this was not possible due to the development land being higher that the roadway. Further to this, another condition stated that we needed to keep the same levels for the site.

As you can see from the photographs below the installed vehicular access currently complies with the formation and structure of the access according to your construction documentation and we used approved contractors for Cambridgeshire County Council Highways Department.

We regret not fully complying with the timescales of the condition and it is wholly our fault that we did not seek prior approval. Despite this, we sincerely hope that you will accept that the construction of the vehicular access is still suitable.

Please do let us know if there is anything further you require from us or if there is any remedy that is needed to comply with policy at the time or construction.

With kindest regards,

Mr & Mrs Payne










